



Social Work Department

Process Recording
BSW: Fall and Winter Semester

Assignment:

Two Process Recordings per semester are required per student. See the PROCESS RECORDING RUBRIC: SWK 4710 found in this syllabus for guidance of what should be covered in the process recording. All 7 objectives must be addressed between the 2 process recordings. (For example, maybe in the first one due you demonstrated Objectives 2, 4, 6 and 7; in the second process recording, you demonstrated Objectives 1, 3 and 5).

A process recording can be written about a client interaction, staff consultation, a community meeting, or other interactional meetings. Its purpose is for the student's growing awareness of the

- **Dialogue:** what and how something was said; "she said/he said",
- **Skills Used:** Listening, Paraphrasing Client; Termination; understanding of multi-cultural values; etc.
- **Gut Reaction:** student's self-knowledge/reaction to conversation/events
- **Analysis:** application and integration of social work knowledge and skills (Mr. X sounds defensive, Ms. Y lives in poverty...need to make sure I ask about benefits, etc;)
- **Supervisor's reflections**

Submit to Field Seminar Instructor on Weeks 9 and 12

COMPLETE THE FOLLOWING:

AGENCY: _____ STUDENT: _____ DATE: _____

CLIENT SYSTEM: _____ PURPOSE OF INTERVIEW: - _____

Individual/Couple/Basic Info; Age;Name

Assessment; Intake; Follow up; Referral, etc

PRESENTING CONCERN:

RECEIVED BY FIELD SEMINAR INSTRUCTOR: _____ DATE: _____

Content/Dialogue	Skills Used	Gut Reaction (What do you think is going on?)	Analysis	Supervisor's Feedback